



Roles and Responsibilities

Board of Directors' Roles and Responsibilities

1. Establish and be accountable for the mission and vision of the organization
2. Establish and be accountable for a set of values consistent with the mission of the organization
3. Develop and periodically review a long-range strategic plan and approve and monitor an annual work plan to achieve the goals of the strategic plan
4. Identify financial resources and be responsible for resource and fund development
5. Establish and oversee an annual budget, including a membership dues schedule and other revenue streams, to achieve the mission and goals of the organization
6. Meet fiduciary and legal responsibilities
7. Establish policies and procedures related to the governance of the organization
8. Employ and review annually the performance of the president of the organization
9. Assess performance as a board on a regular basis
10. Elect officers who will assure the highest quality of board leadership

Individual Directors' Roles and Responsibilities

1. Demonstrate a commitment to the health and well being of the Washington DC region and to philanthropic work that fulfills this commitment
2. Support and be faithful to the mission and goals of the organization
3. Assist with raising general operating and program support
4. Make an organizational or personal financial contribution above and beyond membership dues
5. Attend meetings faithfully and serve on committees effectively
6. Participate in activities and events sponsored by the organization
7. Encourage participation by members in the organization's activities
8. Promote membership and assist in the recruitment of new members
9. When acting on behalf of the organization, give priority to the interest of the organization, its mission, and its values
10. Adhere to the organization's conflict of interest policy
11. Exercise reasonable care in the decision-making process
12. When requested by the chair or the president, serve as a spokesperson for the organization
13. Actively participate in the recruitment and nominating process of directors who will assure continuity of the highest quality in board performance